



521 S. Riverside Avenue  
 Medford, OR. 97501  
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## MOVE-OUT CLEANING REQUIREMENTS

*The following will assist in your cleaning of the premises when you move out. If after final inspection the home is not cleaned to the Landlords specifications, a professional cleaner will be hired to clean, and the cost will be deducted from your security deposit. **Please return all house keys, garage door openers, pool keys, mailbox keys, associated with the premises to our office upon the date of your departure.***

Pro-rated Rent Due for \_\_\_\_\_ in the amount of \$ \_\_\_\_\_

### CLEANING:

#### Kitchen Area:

- **Countertops/Sinks:** Clean countertops, sink, inside and outside of cabinet doors, inside of cabinet shelves, and above and underneath cabinets, polish wood cabinets
- **Range:** Clean grease and dirt behind range, clean under range, clean range fan and filter and replace, clean sides of range, clean range top, clean range hood, front and doors, remove grease and dirt from oven including racks and broiler. Replace burner pans if they are too dirty and you cannot get them clean. Do not use oven cleaner on self-cleaning ovens. Be sure to remove the racks before turning on the oven to self-clean.
- **Refrigerator:** Clean behind and underneath and inside refrigerator. Use a mild detergent. Vacuum the coils underneath or behind the appliance. Also, clean the floor and walls under and behind the appliance. Be careful not to tear or scratch the vinyl floor when moving the refrigerator to clean.
- **Dishwasher:** Clean inside and outside of dishwasher, be sure to pay attention to the top of inside of the door of dishwasher. Running the dishwasher empty with a cup of vinegar will clean it nicely.
- Clean light fixtures and switch plates
- Clean and disinfect floors, wax if needed.

#### Bathroom:

- Scour and disinfect tub/shower, tub fixtures and tiles. Remove dirt, mildew and soap scum from all surfaces of the shower stalls, bathtubs and glass shower doors.
- Clean and disinfect vanity area including sink, counter, soap holder, and mirror.
- Clean inside of cabinets, cupboards and light fixtures. Make sure you remove all spills, hair and other soils both inside and outside of drawers and cabinets.
- Clean and disinfect toilet inside and out. Wipe down toilet bowls and around the seat, rim and base of toilets. Use an old toothbrush to clean around toilet seat hinges and base of toilet.
- Clean and disinfect floors.
- Wipe fan cover grills to remove dust and cobwebs.
- Wipe all plumbing fixtures to remove dirt and dust.
- Clean all walls, windows, sills, tracks, baseboards and floors.
- Replace any burnt out light bulbs.

#### Bedrooms, Hallways, Living Room, Family Room, etc.

- Clean all windows, sills, tracks, casings, and interior and exterior of glass.
- Clean all walls, baseboards and floors.
- **Do not** spackle nail holes. \*Unless you have knowledge/experience in doing this and plan on matching the paint & painting. A few small holes from hanging pictures is considered normal wear & tear in **most** cases.
- Clean light fixtures and switch plates.
- Clean heat vents.
- Replace any burnt out light bulbs.

Initials: \_\_\_\_\_

**Laundry Room:**

- If a washer or dryer was provided, wipe down the tub, around edges of lid, and interior of washing machine. Clean out the lint filter of the dryer. Wipe down the exterior of both machines.
- Wash walls thoroughly if they are dirty or have residue of any kind.
- Spot clean any smudges, finger marks and scruff marks.
- Dust all surfaces to remove cobwebs, clean all light switch covers as needed.
- Clean shelves and cabinets; make sure to wipe up all the detergent spills.
- Sweep and wash the floor and baseboards.
- Clean all light fixture covers. Replace any burnt out lights.

**Misc. Areas:**

- Clean around furnace areas, change ALL filters, clean all baseboards and replace all burnt out light bulbs.

**Exterior:**

- Wipe down the outside/inside of the front door and back doors and door jams.
- Dust exterior of fuse box
- Be sure lawns are mowed and raked and flowerbeds are weeded & watered. Remove grass clippings and other organic debris. Do not leave any trash or barrels or plastic bags on the property.
- Sweep driveways, walkways, decks/patios and under eaves of the house to remove debris and cobwebs.
- Sweep garage floors and clean out cabinets and other sheds or storage areas associated with the property.
- Remove any oil from cars that may have dripped on floors or driveways.
- Remove all pet waste from the property and properly dispose of them. If you choose not to clean up the pet waste, we will hire a professional vendor to remove the pet feces and this will be deducted from your security deposit.
- Do not turn off sprinklers during the summer/warm months.

**Satellite Dish Removal:**

Under no circumstances may you leave your satellite dish at the property at move-out. Remove your satellite dish and all cable/cords associated with the use of satellite dish prior to vacating. If you choose not to remove your satellite dish prior to vacating the property, we will hire a professional vendor to remove the satellite dish and the cost will be deducted from your security deposit.

**Utility Shut Off:**

Remember to contact any utility providers you pay and schedule them to discontinue on the ending date of your notice. If you choose to vacate earlier, you are still responsible for utility costs up to the end date of your 30-day notice. If you fail to complete this, the utility services will remain in your name and will be at your expense as we cannot discontinue service for you.

- **NOTE: AS PER RENTAL CONTRACT - CARPETS MUST BE PROFESSIONALLY CLEANED. A RECEIPT MUST BE PROVIDED UPON MOVE-OUT. SELF RENTAL OR HOME MACHINES UNACCEPTABLE.**

*Please contact us directly at 541-622-8270 if you have any questions or need clarification regarding these cleaning requirements.*

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